

# READY FOR OUR LIVES



## COORDINATOR'S REPORT YEAR 2



CZECH REP.



ITALY



LATVIA



LITHUANIA



SLOVENIA



PORTUGAL



TURKEY

The Erasmus+ project “Ready for our lives” started in September 2015 and we completed the first two years. This coordinator’s evaluation compares the compliance of the application with the real state of the run of the project after the second year of the project.

### **I. DESCRIPTION OF THE PROJECT**

The presumptions and needs of the partners of the project remained valid during the first and the second year, in some areas such as unemployment of young people even got stronger. Since the beginning we successfully worked on improving and developing competences of both students and teachers.

- Communication and language competences have been developed through presentations, discussions and workshops organised during the meetings in Porto, Antalya, Koper, Kedainiai and Nicosia. The presentations were focused on unemployment of young people, job interviews, making a business plan, advantages and disadvantages of being an entrepreneur and promotion and advertising. The discussion and workshops were focused on age discrimination, race discrimination, bossing in companies, and issues of discrimination of handicapped people at the labour market and immigration at the labour market.

- Entrepreneurial competences have been developed through discussions with responsible people from the Job centres, Chamber of Commerce, University Incubator, the Parliament or with town councillors both in partner countries and at the project meetings. The participants also visited several companies in the field of food industry, press, advanced technology, car industry, chemical and furniture industry. During the mobilities there were excursions to several companies held (Sandeman,

Unicer brewery, CEIIA, Cantek, Hürriyet, Cimos, d.d., Lifosa, La Giusa Next Company, Pandittaino etc.).

- Digital competences have been developed through online communication among the partners (emails, facebook group, messenger, videoconference on e-Twinning etc.) as well as through preparing presentations in powerpoint, shooting short videos, taking photographs, creating newsletters, e-magazines, a minibrochure and through our e-Twinning cooperation. All the schools also participated in the logo competition, published stories in local newspapers, on their facebook and websites etc.

- Social competences have been developed in workshops focused on anti-discrimination matters.

- Increasing cultural awareness matters have been developed through excursions to most important cultural places of interest in Porto, Guimaraes, Antalya, Myra, Demre, Postonjska cave, Ljubljana, Kaunas, Vilnius, Villa del Casale, Enna or Palermo. At the project meetings in Portugal, Turkey, Slovenia, Lithuania and Italy we also organized presentations of national cuisine, presentation of partner countries and the students and teachers became more aware of the similarities and differences among the partner countries (e.g. visiting a mosque in Antalya).

We were dealing with the topic of unemployment and job tasks and compared everything to the results, data and experience of other partners from other European countries, this way we also proved that the project has to be carried out internationally.

The project shows its inovative approach as we were focusing also on the topics of discrimination at the labour market. There were two workshops organized at the meetings in Porto and Antalya during the first year of the project and other three workshops organized at the meetings in Koper, Kedainiai and Nicosia during the second year of the project. The first workshop was dealing with age discrimination at the labour market whilst the second workshop was fosued on race discrimination. All five workshops planned for the first two years of the project named “Time clock”, “Colourful world” , “I am the boss”, “In a different world” and “One world for all” were carried out.

Next, we also worked succesfully on all topics planned for the first five meetings – the topics of “unemployment”, “writing CV”, “job interview”,

“making a business plan”, “employer x employee” and “promotion and advertising”.

### **Distribution of the tasks**

The Czech school opened the web page of the project – **www.ready-for-our-lives.webnode.cz** at the very beginning of the run of the project and updated it after every mobility and after all important activities. Here all necessary information, reports, photos, results, outputs, questionnaires, students’ narrations, programmes of the meetings etc. are presented not only to the participants of the project but also to public. The Turkish school collected materials and issued six newsletters, the Portuguese school created a minibrochure about the project, the Italian and Czech school started the e-Twinning page, the Latvian school prepared questionnaires and worked out the results, the Slovenian school made short films and the Lithuanian school organized a video-conference. Moreover, the Czech school worked out six issues of e-magazine therefore our plan of distribution of the tasks was fulfilled to more than 100%.

The expected results have been in progress since the beginning of the project and will be further developed in the last year of the project. We are really happy that we can see that the students of all participating schools are really motivated and develop their personal qualities, enrich their experience and get better prepared for their entry to the labour market.

During the first two years the participants carried out:

- questionnaires and surveys that were published online for public
- powerpoint presentations on entrepreneurship, job and social tasks
- newsletters about project activities (published on the project website)
- mini-brochure about the project
- website of the project accessible for wide public
- e-Twinning project
- evaluation forms
- photo-documentation and video-documentation

All the tasks mentioned in the application have been fulfilled.

## **II. PROJECT MANAGEMENT**

All the partner schools are aware of their obligation to follow the financial rules of the Erasmus+ programme. The leaders were informed

about the rules both in seminars organized by their National agencies and during the transnational meeting in Karviná in December 2015.

The schedule of activities has been followed since the beginning, though it seemed to be rather hard to find suitable dates of the meetings for all participating schools. Anyway, we succeeded and organized all the meetings planned for the first two years of the project run. The coordinator worked out an availability chart for the second year of the project so that we could plan the meetings in Slovenia, Lithuania and Latvia in advance again to all partners' satisfaction. All the partner school also agreed on the dates of the six meeting in Latvia at the beginning of the third year of the project. The dates of the meeting in Karvina and the transnational meeting in Porto will be confirmed in October during the meeting in Riga.

All the partner schools and the coordinator did the monitoring of activities to be carried out and before each meeting a list of tasks to be done was made.

#### The evaluation of the project was done

- a) within each partner school
- b) among the leaders of the partner schools
- c) among the students participating in the project activities and project meetings through evaluation forms
- d) among the teachers participating in the project activities and project meetings at the teachers' meetings in the schools
- e) by the coordinator of the project, Mr.Martin Frolík both at the project meetings and through this report.

#### Handling project risks

During the first two years of the project we had to deal only with some small problems, however, all of them were successfully solved.

- time management problems: as mentioned before it was rather hard to find suitable dates of meetings for all partner schools, but thanks to kindness of the Portuguese and Slovenian schools we managed to solve the problem. During the second year we faced a similar situation when trying to establish the dates of the meetings and, again, we found suitable dates for all the partners.

- changes in the team. In the Czech school, at the end of the first year there were big changes in the team compared to the application. One out of the five members of the team got retired, another changed school and

the next two were fired, so the coordinator of the project became the only person who remained. At the beginning of the second year the team was completed. At the end of the second year, the contact person of the Turkish school, Miss Seda Yilmaz left the school and she will have to be replaced. The situation will be solved and the new contact person will be introduced during a monitoring visit of the coordinator together with school representatives and school coordinators from some partner schools in Antalya at the beginning of September (as agreed and stated in the reports from the meetings).

- behaviour and safety – No problems with behaviour of students appeared during the second year of the project. However, due to unstable situation in the world and increase of terrorism the coordinators take the new situation into their account. All the leaders, and all the headmasters/headmistresses are aware of the situation in the world and take all necessary steps to ensure safety of the teachers and students participating in the mobilities.

- health problems during the mobilities – successfully solved during the mobility.

### Qualitative and quantitative indicators of achievement

The coordinator of the project gathered the data from the partner schools and worked out a summary (attached).

## **III. IMPLEMENTATION**

During the first two years all planned implementation was done:

- a) activities and workshops on the topics of the main idea of the project
- b) activities and workshops on the topics of the added value of the project
- c) activities supporting cooperation of schools with firms and companies in the town and the region
- d) activities supporting extending the knowledge of the partner countries and their culture
- e) activities concerning communication and dissemination of the project activities
- f) evaluation activities

We used the following methods: presentations, discussions and debates, excursions, role play, surveys, workshops and seminars to achieve the goals of the project.

#### **IV. LEARNING / TEACHING / TRAINING ACTIVITIES**

In the first two years of the project we carried out one transnational meeting (only teachers' meetings) and five mobilities – to Portugal, Turkey, Slovenia, Lithuania and Italy. All the meetings followed the plan stated in the application. During the mobilities we carried out the following activities:

- check of the process and evaluation of the progress of the project
- presentation of the work done in the period from the previous meeting to the present meeting
- workshops, role plays and other events and activities on the tasks and topics of the meeting according to the plan of activities
- lectures, seminars, debates and discussions with entrepreneurs, responsible people from job centres, social workers, town representatives, member of Parliament etc.
- excursions to the real entrepreneurship environment, firms and companies
- learning about the country through excursions to the most important places in the region
- experiencing life in a foreign country, in a host family
- planning the work for the next meeting

**The meeting in Porto in February 2016 included the following activities mentioned in the application:**

- official start of the project
- presentation of the Portuguese school and the Portuguese school system
- presentations of the partner schools
- presentations of the results of surveys on unemployment
- presentations of the results of surveys on the equal opportunities regardless age at the labour market
- discussions and debates on unemployment of young people in Europe with experts and responsible people from a job centre
- learning/teaching/training activity - seminar on unemployment of young people run by experts from Institute of Employment
- workshop on unemployment of young people
- visiting the town, places of interest, learning about the culture of the hosting country (Porto, Guimaraes)
- meeting town representatives, discussions (Porto town hall)
- visiting firms / companies in the region (Sandeman, Unicer, CEIIA)
- learning/teaching/training activity - seminar on equal opportunities
- evaluation of the project meeting

**The meeting in Antalya in April 2016 included the following activities mentioned in the application:**

- evaluation of the carried out activities and the project run
- presentation of the Turkish school and the Turkish school system
- presentations of the partner schools
- presentations of the work on the topic of "Job interviews"
- presentation of the results of the surveys on racism at the labour market
- discussions and debates on writing CVs and taking job interviews with experts from the Chamber of Commerce
- learning/teaching/training activity - seminars on writing CVs
- visiting the town, places of interest, learning about the culture of the hosting country (Antalya, Phaselis, Kekova, Myra, Demre, Olympos)
- meeting town representatives (Antalya, Kepez), discussions
- visiting firms / companies in the region (Hürriyet, CANTEK)
- learning/teaching/training activity - seminar on equal opportunities
- "Colourful world" - workshop, role play activities and discussion on the matter of equal opportunities regardless the race. The matter of racism at the labour market.
- "Time clock" - workshop, role play activities and discussion on the matter of equal opportunities regardless the age. The matter of age at the labour market.
- evaluation of the project meeting

**The meeting in Koper in October 2016 included the following activities mentioned in the application:**

- evaluation of the carried out activities and the project run
- presentation of the Slovenian school and the Slovenian school system
- presentations of the partner schools
- meeting at the town hall
- presentations of the work on the topic of starting a firm, making a business plan
- presentation of the results of the surveys on the matter of bossing in firms and companies
- learning/teaching/training activity - seminars on starting business and making a business plan
- discussions and debates on starting a firm and making a business plan with experts and entrepreneurs
- workshop on starting a firm and making a business plan
- visiting the town, places of interest, learning about the culture of the hosting country (Koper, Postonjska cave, Ljubljana)
- meeting town representatives in Koper town hall

- visiting firms / companies in the region (Cimos, d.d., Postonjska cave)
- learning/teaching/training activity - seminar on equal opportunities
- "I am the boss!" - workshop, role play activities and discussion on the matter of bossing in firms and companies.
- evaluation of the project meeting

**The meeting in Kedainiai in February 2017 included the following activities mentioned in the application:**

- evaluation of the carried out activities and the project run
- presentation of the Lithuanian school and the Lithuanian school system
- presentations of the partner schools
- presentations of the work on the topic of “employer x employee”, advantages and disadvantages of being an entrepreneur
- presentation of the results of the surveys on the matter of employment of handicapped people at the labour market
- learning/teaching/training activity - seminars on entrepreneurship
- discussions and debates with experts and entrepreneurs
- workshop on starting a firm and making a business plan
- visiting the town, places of interest, museums, learning about the culture of the hosting country (Kaunas, Vilnius)
- meeting with a member of Lithuanian Parliament, Mr. Justas Dziugelis and discussion about employment of handicapped people in Lithuania
- visiting firms / companies in the region (joint stock company Lifosa)
- learning/teaching/training activity - seminar on equal opportunities
- "In a different world" - workshop, role play activities and discussion on the matter of handicapped people at the labour market and in society
- evaluation of the project meeting

**The meeting in Nicosia in March/April 2017 included the following activities mentioned in the application:**

- evaluation of the carried out activities and the project run
- presentation of the Italian school and the Italian school system
- presentations of the partner schools
- meeting with the Lord Mayor of Nicosia, Mr. Luigi Bonelli
- presentations of the work on the topic of promotion and advertising
- presentation of the results of the surveys on the matter of immigrants at the labour market
- learning/teaching/training activity - seminar on promotion, marketing with an expert at KORE University, Mrs. Annalisa Bonomo
- workshop on promotion and advertising
- visiting the town, places of interest, museums, learning about the culture of the hosting country (Villa del Casale, Palermo, Enna, )



- meeting with a town councillor in Palermo, Mrs. Agnese Ciulla and discussion about immigration at the labour market in Sicily
- visiting firms / companies in the region (La Giusa Next Company, Pandittaino)
- learning/teaching/training activity - seminar on equal opportunities
- "In a different world" - workshop, role play activities and discussion on the matter of handicapped people at the labour market and in society
- evaluation of the project meeting

#### **Number of mobilities:**

	TM 1 - CZE	MOB 1 - POR	MOB 2 - TUR
CZECH REP.	0	2 + 3	2 + 2
ITALY	2	2 + 3	2 + 4
LATVIA	2	2 + 3	3 + 3
LITHUANIA	2	1 + 3	3 + 3
PORTUGAL	2	0	2 + 4
SLOVENIA	2	2 + 3	2 + 5
TURKEY	2	2 + 3	0

	MOB 3 - SLO	MOB 4 - LTU	MOB 5 - ITA
CZECH REP.	2 + 4	2 + 3	4 + 3
ITALY	3 + 3	2 + 3	0
LATVIA	2 + 3	2 + 3	2 + 3
LITHUANIA	2 + 3	0	2 + 3
PORTUGAL	2 + 2	2 + 3	2 + 3
SLOVENIA	0	2 + 3	4 + 4
TURKEY	4 + 5	3 + 3	4 + 4

#### **Total number of mobilities after the second year of the project:**

	TEACHERS	STUDENTS	planned till now
CZECH REP.	12	15	10 + 15
ITALY	9	13	8 + 12
LATVIA	11	15	10 + 15
LITHUANIA	8	12	8 + 12
PORTUGAL	8	12	8 + 12
SLOVENIA	10	15	8 + 12
TURKEY	13	15	8 + 12

The names of the teachers and students participating in the transnational meeting or in the mobility are given in the reports from the meetings. Till the end of the project all partner schools have to fulfill at least 12

teachers' and 18 students' mobilities (we planned 2+3 mobilities for each meeting).

## **V. DISSEMINATION**

We followed our dissemination plan and the responsibilities of all the partners. During the first year we did the following dissemination:

- the Czech school created and maintained the project website and issued six e-magazines
- the Portuguese school created a minibrochure and created short films from each day of the meeting in Porto.
- the Turkish school worked out six issues of the newsletter
- the Slovenian school worked out four short films from the project meetings
- the Latvian school worked out the results of surveys
- the Italian school opened and maintained the e-Twinning page
- the Lithuanian school organized a videoconference

Moreover, all the participating schools disseminated the results of the project at the meetings with students, meetings with other teachers, parents, local representatives etc. Most schools also presented the results of the project in local newspapers, which can be seen at the project website. A very important part of dissemination is online dissemination. All the partner schools inform their students, teachers, parents and public through their websites or facebook pages.

The specific quantitative data about dissemination can be found in the annex.

## **VI. FUTURE PLANS AND EXPECTATIONS**

The project will soon enter its third year. During the last year of the project we are supposed to have two more mobilities – to Latvia (in October) and to the Czech Republic (in February or March 2018) and one transnational meeting for school coordinators and headmasters, in Porto in May 2018.

The common tasks for our work, seminars, questionnaires, workshops etc. are given in the application as well as expected outputs, e.g. newsletters, results of questionnaires, outputs from workshops. Each

school will also organise their local activities and will inform the other partners about them through newsletters and online tools. All the schools will also work on the outputs from the project as well as sharing results, dissemination and promotion of the project.

The coordinator of the project together with the school coordinators and headmasters agreed on possible additional activities such as a meeting of coordinators and headmasters in Antalya, Turkey at the beginning of September. This meeting in Antalya will be held in September 10th -13th, 2017, and as agreed, will be attended by school coordinators and headmasters from some of the partner schools. Other short visits of school representatives and coordinators are a matter of discussion among the partners and a confirmation from their national agencies.

All partner schools will also work on their Mobility Tools and check their budget regularly to be sure they use the funds in compliance with the contracts and following the Erasmus+ rules and national laws.

## **VII. CONCLUSION**

**In conclusion, the first two years of the project were very succesful and we managed to complete all the planned activities using the planned methods and tools.**

**The coordinator of the project appreciate the effort, enthusiasm, professionalism, hospitality and friendship of all the students, teachers and headmasters involved in the project.**

**The cooperation among the partner schools runs very smoothly and the project reaches very high level.**



**Martin Frolík**  
**coordinator of the project**